

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

The Board of Commissioners met on January 19, 2023 for a regular meeting. The meeting was held both via Zoom.com, an online audio/video meeting, and at the Township Building, 3400 Brookside Road, Macungie, PA 18062.

1. CALL MEETING TO ORDER

President Higgins called the meeting to order at 6:00 p.m.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Brian P. Higgins, President	Present
Richard V. Ward, Vice President	Absent
Ron R. Beitler, Commissioner	Present
Maury G. Robert, Commissioner	Present
Brian L. Shoemaker, Commissioner	Present
Bruce Beitel, Township Manager	Present
David Brooman, Township Solicitor	Present
Renea Flexer, Asst. Manager/Secretary	Present
Nathan Jones, Director of Planning	Absent
Bryan McAdam, Township Engineer	Absent

4. AGENDA MODIFICATIONS (At Discretion of Board President) – None

5. ANNOUNCEMENTS & PRESENTATIONS – None

6. HEARINGS & APPROVALS – None

7. PUBLIC COMMENT ON NON-AGENDA TOPICS – None

8. COMMUNICATIONS – None

9. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS – None

10. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion by Commissioner Robert, seconded by Commissioner Shoemaker, to approve the January 5, 2023 minutes as drafted. There were 3 ayes, 1 abstained (Beitler was absent). Motion carried.

11. APPROVAL OF TRANSFERS, BILL LIST AND PAYROLL

11.1. Mr. Beitel reviewed the January 19, 2023 Bill List, which is always posted to the website prior to this meeting.

01	General Fund	\$814,074.40		33	Open Space Fund	\$977.00
08	Sewer Fund	\$72,061.34		35	Liquid Fuels	\$309,366.10
19	Debt Service Fund			37	Developers Impact	
30	Capital Projects Fund	\$109,577.00		01	Payroll	\$147,431.31
32	Federal Grants Fund			36	Developers Escrow	\$45,622.60
				Total Funds		\$1,499,109.75

Motion by Commissioner Robert, seconded by Commissioner Shoemaker, to approve the January 19, 2023 Bill List as drafted. There were 4 ayes. Motion carried.

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

12. DEPARTMENTAL MATTERS**12.1. Engineering**

12.1.1. The Engineer's Project Status Report was in the agenda packet.

12.2. Planning

12.2.1. Planner's Report – None

12.3. Solicitor

12.3.1. Consideration to Authorize the Board President to Sign a Permanent Easement Agreement with SLJ Realty Company (Lutron) for a Public Road to the Yard Waste Facility – There is no need to condemn the property now with this agreement. The Township will pay \$2,500 for the easement.

Motion by Commissioner Robert, seconded by Commissioner Shoemaker, to authorize the Board President to sign a Permanent Easement Agreement with SLJ Realty Company (Lutron) for a public road to the Yard Waste Facility. There were 4 ayes. Motion carried.

12.3.2. Solicitor's Report – No further report

12.4. Township Manager

12.4.1. Consideration of Requests from Emmaus High School for Use of the Church Lane Baseball Fields in 2023 and 2024 – This is an annual request. Staff had a good meeting with the Athletic Directors and the Baseball Coach, which included discussion of a long term agreement. It was decided that a two-year request was better.

Motion by Commissioner Robert, seconded by Commissioner Beitler, to approve the requests from Emmaus High School for use of the Church Lane Baseball Fields for their 2023 and 2024 baseball seasons. There were 4 ayes. Motion carried.

12.4.2. Consideration to Apply for the PennDOT Green Light Go Grant Program for the Traffic Signals Located at Kressler/Hamilton, Kressler/Bypass, Bypass/78 – PennDOT encouraged us to apply for this grant. Due to the application deadline of January 31st, there was no time to review it first at a workshop. This would allow for those intersections to have adaptive signals installed and include the communication equipment required for the current Hamilton Blvd. traffic signal upgrade project.

Motion by Commissioner Robert, seconded by Commissioner Beitler, to apply for the PennDOT Green Light Go Grant Program for the traffic signals located at Kressler/Hamilton, Kressler/Bypass, and the Bypass/78. There were 4 ayes. Motion carried.

12.4.3. Manager's Report: 1) A short Executive Session is needed after this meeting.

13. OTHER BUSINESS**13.1. Old Business**

13.1.1. Chapter 18 Sewers Amendment for Updates (To Be Drafted)

13.1.2. Chapter 27 Zoning Amendment, Lookback (To Be Drafted)

13.1.3. Update Lower Macungie Emergency Operation Plan (Being Drafted)

13.1.4. Ordinance Amending Chapter 1 to Reduce the Number of Planning Commission Members to Five (Solicitor Drafting)

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

13.1.5. Ordinance Amending Chapter 27 to Increase the Zoning Hearing Board Voting Members to Five and Eliminate the Alternates (Solicitor Drafting)

13.1.6. Consideration of Animal Control Services Contract (March)

13.1.7. Authorize the Solicitor to Advertise an Ordinance Amending the HE-Highway Enterprise Zoning District Pursuant to the Request from Landston Equities, LLC (Consider on February 2nd)

13.2. **New Business** – None

14. BOARD OF COMMISSIONERS REPORT

14.1. The next Board Workshop is January 23, 2023 at 6 p.m.

14.2. The next Board Regular Meeting is February 2, 2023 at 6 p.m.

15. EXECUTIVE SESSION

15.1. An Executive Session was held immediately following this meeting to discuss potential litigation and land acquisition.

16. ADJOURNMENT

President Higgins adjourned the meeting at 6:07 p.m.

Bruce Beitel
Township Manager

Renea Flexer
Asst. Township Manager/Secretary
January 20, 2023